

**Cabinet Committee on State Planning Issues  
Haslett Armory, Room 219  
August 24, 2010**

**Meeting Summary**

**Committee Members Present**

Cleon Cauley, Governor's Office  
Connie Holland, Office of State Planning  
Anas Ben Addi, Delaware State Housing Authority  
Austin Short for Ed Kee, Department of Agriculture  
Ralph Reeb for Carolann Wicks, DelDOT  
Elizabeth Olsen for Lewis Schiliro, Department of Safety & Homeland Security  
Collin O'Mara, DNREC  
Karen Field Rogers for Lillian Lowery, Department of Education  
Marykate McLaughlin for Rita Landgraf, DHSS  
Tom Cook, Finance  
Alan Levin, Delaware Economic Development Office

**Also Present:**

Karen Horton, DSHA	Mike Mahaffie, OSPC
Herb Inden, OSPC	Dorothy Morris, OSPC
David Edgell, OSPC	Lee Ann Walling, DNREC
Bryan Hall, OSPC	Mark Davis, DDA

The Cabinet Committee on State Planning Issues (CCSPI) met August 24, 2010 in room 219 of the Haslett Armory in Dover. The Committee met to discuss items set forth in the agenda.

Cleon Cauley called the meeting to order at 2:05 pm. Cleon welcomed everyone to the meeting.

**OSPC Coordination with CCSPI to form Land Use Agenda**

Connie and Cleon went over the Land Use Agenda update hand out (attached) and discussed what has been completed to date, what we are still working on and what can be expected on next year's agenda. It was discussed that the what can be expected section is a first draft and the committee would discuss this more in the future.

**Discussion of Scorecard**

Connie gave an overview of the scorecard (copy attached). It was discussed that this was a tool to use to determine if the State should support a specific project. Cleon stated that he looks at it as a way for the State to make a non-emotional response to projects.

Cleon noted that on this piece to the puzzle, we also need to discuss how and where it is used and the incentives that will be offered if a project scores at a certain level. It was discussed that there would be a subcommittee set up to discuss this further and suggest changes to the draft scorecard.

Alan Levin asked if there were any discussions with the State and Local governments about filling this out together. Connie stated that it is possible it could be tied to the PLUS process since the local jurisdictions are involved. However, at this point there has only been input from the State agencies.

### **Strategies for State Policies and Spending**

Connie discussed the draft *Strategies for State Policies and Spending*. The document given to the Cabinet Committee for this meeting is a result of the public meetings and the comments from the agencies. Connie asked that everyone take one more look at the document and get any comments to her before September 7, 2010.

Colin stated that DNREC may have some additions on water quality.

Anas stated that he felt the update process went very smoothly and thanked the OSPC staff for their leadership and assistance.

Marykate stated that DHSS would be interested in Livable Communities and Aging in Place. She will make the additions and get the information back to the Office of State Planning Coordination.

### **Fiscal Note Project**

David Edgell gave a brief summary of the fiscal note project- handout attached. David discussed the fiscal note process and what the fiscal note does.

It was discussed that some will fear that we are determining the cost so we can charge them. Connie stated that the study shows the cost of what is needed to support a particular project or comprehensive plan. It does not relate at all to how we would pay for the growth.

Ralph Reeb stated that he did not like the fiscal note at first but from a perspective of making things better, it looks like it could be useful.

Colin stated that he would like to take the word fiscal out of the name and add additional items to be considered.

Cleon noted that it could correlate with the scorecard. He noted that it has the potential to be a useful tool; we just need to determine how to use. Ralph stated that it should be something handled within the Office of State Planning. Cleon agreed and suggested that it be made part of the information given to the subcommittee to review and make recommendation.

Cleon asked that if anyone had any items for a future Cabinet Committee on State Planning Issues meeting, to please let him know.

The meeting was adjourned at 3:20 pm.